

February 8, 2017

**BCA NOTICE  
RE: LOCAL 203  
APPRENTICESHIP & EDUCATIONAL TRAINING TRUST FUNDS  
TRUSTEE POSITION VACANCY**

Dear BCA Member Contractor:

At this time the BCA has a vacant Trustee position on the Local 203 Apprenticeship and Educational Training Trust Funds. We invite BCA member contractors within the province of Newfoundland and Labrador to submit the names of interested candidates for this vacant position.

The Qualifications / Skills required are:

- Commitment to the work of the Apprenticeship and Educational Training Trust Funds
- Willingness to actively participate on the Board of Trustees and on sub-committees
- Possess good judgment, compassion and respect for others
- Attend scheduled Board of Trustee meetings
- Accept the fiduciary responsibilities of a Trustee
- General knowledge of strategic planning
- General knowledge of the duties of the Training Coordinator
- General ability to understand financial information, including budgets and internal financial reports
- Basic knowledge of the legal requirements/obligations related to trust funds and trustee responsibilities
- Knowledge of boilermaker trade training and apprenticeship requirements for the respective province(s)
- Understanding of the revenues and expenditures for the Apprenticeship and Educational Training Trust Funds
- Knowledge of a minimum of one industry / sector in the respective province(s)
- Possession of a Boilermaker Interprovincial Red Seal Ticket is an asset

Local 203 trustee meetings are held with Local 73 trustee meetings. If you are a member of both locals, please consider applying as a trustee for both locals.

Please submit the name of the candidate along with a current resume to [rciccione@bcacanada.ca](mailto:rciccione@bcacanada.ca) by **February 17, 2017**.

Page 1 of 1