

October 13, 2017

**BCA OF NEWFOUNDLAND & LABRADOR NOTICE**  
**REQUEST FOR SUBSIDY**  
**NEW ELIGIBILITY REQUIREMENT / UPDATED FORMS AND**  
**SUBMISSION DEADLINES**

This notice is to inform/remind member contractors of the eligibility requirements in order to submit a Request for Funding/Subsidy through the Boilermaker Newfoundland Job Promotion Fund.

**Eligibility Requirements**

- **NEW** - Member contractors and their shareholders and/or directors and/or principals who are either:
  - (i) shareholders or
  - (ii) directors or
  - (iii) owners or
  - (iv) who have control,either directly or indirectly, of a non-unionized corporation, partnership or proprietorship that is also bidding work, which is the subject of the subsidy application, SHALL NOT be eligible for funding.
- Contractors **must** be a member of the BCA of Newfoundland & Labrador prior to submitting a request
- To be eligible for funding, member contractors are only permitted to submit bids when there is at least one unassociated non-union competitor who is also bidding

**How to Submit a Request for Funding**

As usual, Requests for Funding must be emailed to [sscott@bcacanada.ca](mailto:sscott@bcacanada.ca) AND [jflaherty@boilermaker.ca](mailto:jflaherty@boilermaker.ca) and must include the following signed documentation:

- Request for Funding
- Release & Waiver
- Statutory Declaration

Please visit the BCA website at [www.bcacanada.ca](http://www.bcacanada.ca) for the most up-to-date versions of these documents which include the **NEW ELIGIBILITY REQUIREMENT** listed above.

**Request for Funding Submission Deadline**

This is a reminder to eligible BCA of Newfoundland & Labrador Member Contractors that Requests for Funding must be submitted to the BCA **at least 5 business days** prior to the official bid closing date indicated on the Requests for Proposal provided to Contractors by Owner/Clients. The Trustees require the time in order to properly review the information provided and make an informed decision. Should a Contractor choose to submit a Request for Funding after the minimum required 5 business days, they are risking the possibility of not having their request approved.

Should you have any questions regarding the above, please do not hesitate to contact the BCA office.