

Procedure to Enable BCA and IBB Collective Bargaining Agreement (CBA)

Table of Contents	Page
1 Purpose	2
2 Responsibilities	2
3 Procedure	2
4 Associated Documents	3
4.1 Reference Documents	3

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1 Purpose

- 1.1 The purpose of this procedure is to describe and set forth the general requirements for requesting enabling of the Boilermaker Contractors' Association (BCA) and International Brotherhood of Boilermakers (IBB) Local Lodge area trade agreement (ICI) for both existing work and bids on new work.

The enabling procedure will ensure all members signatory to the relevant provincial BCA are made aware of the existence of enabling agreements when bidding work to provide equitable and competitive bids.

These procedures are applicable to contractors requesting enabling in the following provinces: Alberta, Saskatchewan, Manitoba, Ontario, New Brunswick, Nova Scotia, Newfoundland and Labrador and Prince Edward Island.

2 Responsibilities

- 2.1 The BCA, IBB, and / or IBB Local Lodge will determine that all the requirements have been met prior to considering the request for enabling of the agreement.

The decision to approve or reject will reside exclusively with the IBB, and / or the IBB Local Lodge.

3 Procedure

- 3.1 A request for enabling from a contractor may be directed to the IBB Local Lodge and BCA.
- 3.2 The parties receiving the request for enabling will ensure the contractor is signatory to the respective provincial BCA and IBB Local Lodge Collective Agreement and is a member of the provincial BCA.
- 3.3 The contractor will be required to complete the Enabling Request Form ("the form") in its entirety and submit the form a minimum of five (5) business days prior to the bid closing date. Exceptions may be granted on a case by case basis for extenuating circumstances.
- 3.4 Subject to the contractor meeting and all requirements on the form, the IBB Local Lodge and BCA will host a conference call meeting of the parties within three (3) business days of the request to discuss and either approve or reject.
- 3.5 In the event the request to enable is approved, the BCA will notify contractors signatory to the BCA in the province where the work is to be performed that a specific site project has been enabled and to contact the BCA office for further details.
- 3.6 For record keeping purposes a joint letter from the BCA and IBB will be sent to the contractor approving or rejecting the request.

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4 Associated Documents

4.1 Reference Documents

- 4.1 Boilermaker Contractors' Association (BCA) and International Brotherhood of Boilermakers (IBB) Enabling Request Form.
- 4.2 Article 35.00 – Enabling Clause / Articles of Agreement between the IBB on its own and on behalf of local lodges and the BCA.