

Boilermaker Contractors' Association (BCA) and International Brotherhood of Boilermakers (IBB)

Enabling Request Form

CONTRACTOR INFORMATION

Contractor Name: _____ Phone: _____
Contact Person: _____ Email: _____
Address: _____

PROJECT INFORMATION

Owner Name: _____ Bid Close Date: _____
Project Name: _____ Job Location: _____
Proposed Start Date: _____ Proposed Completion Date: _____

Are you a BCA Member Contractor in the Province for which the Job is Located? (must be yes to receive enabling): _____

Scope of Work: _____

Copy of bid package with job scope is MANDATORY and must be attached to this request.

Timing of Job: _____

Boilermaker Manpower Requirements (i.e. # of fitters/mechanics, welders, riggers): _____

Other Trades in Crew (identify special requirements): _____

Estimated Total Boilermaker Manhours: _____

Enabling Requirements: _____

LISTING OF KNOWN COMPETING CONTRACTORS

Known Union Contractors (list all): _____

Known Non Union or Alternate Union (MANDATORY – list all): _____

Is your Company, or its Shareholders, Directors or Principals, either directly or indirectly affiliated with a non-union company who is also bidding on this work? (respond "Yes" or "No"): _____

ADMINISTRATIVE NOTES

- 1) Enabling Requests must be submitted a minimum of 5 business days prior to the bid close date.
- 2) All fields of the above form must be completed.
- 3) A contractor who fraudulently makes claims or application for enabling upon the ordinary standard of "balance of probabilities" shall be denied any future access to enabling for the duration of the current Provincial Agreement.
- 4) Member contractors and their shareholders and/or Directors or Principals who are either:
 - i. Shareholders, or
 - ii. directors, or
 - iii. owners, or
 - iv. who are in control of,either directly or indirectly, of a non-unionized corporation, partnership or proprietorship that is bidding work that is the subject of the enabling application, SHALL NOT be eligible for enabling.
- 5) Written notification of successful bids must be provided to the BCA and IBB within 90 days of bid close date via one of the following: email malbright@bcacanada.ca and jmaloney@boilermakers.org; or fax (905) 682-2320 and (780) 489-3043

Company's Authorized Signature

PRINT NAME

Date

Procedure to Enable BCA and IBB Collective Bargaining Agreement (CBA)

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Procedure to Enable BCA and IBB Collective Bargaining Agreement (CBA)

1 Purpose

- 1.1 The purpose of this procedure is to describe and set forth the general requirements for requesting enabling of the Boilermaker Contractors' Association (BCA) and International Brotherhood of Boilermakers (IBB) Local Lodge area trade agreement (ICI) for both existing work and bids on new work.

The enabling procedure will ensure all members signatory to the relevant provincial BCA are made aware of the existence of enabling agreements when bidding work to provide equitable and competitive bids.

These procedures are applicable to contractors requesting enabling in the following provinces: Alberta, Saskatchewan, Manitoba, Ontario, New Brunswick, Nova Scotia, Newfoundland and Labrador and Prince Edward Island.

2 Responsibilities

- 2.1 The BCA, IBB, and / or IBB Local Lodge will determine that all the requirements have been met prior to considering the request for enabling of the agreement.

The decision to approve or reject will reside exclusively with the IBB, and / or the IBB Local Lodge.

3 Procedure

- 3.1 A request for enabling from a contractor may be directed to the IBB Local Lodge and BCA.
- 3.2 The parties receiving the request for enabling will ensure the contractor is signatory to the respective provincial BCA and IBB Local Lodge Collective Agreement and is a member of the provincial BCA.
- 3.3 The contractor will be required to complete the Enabling Request Form ("the form") in its entirety and submit the form a minimum of five (5) business days prior to the bid closing date. Exceptions may be granted on a case by case basis for extenuating circumstances.
- 3.4 Subject to the contractor meeting and all requirements on the form, the IBB Local Lodge and BCA will host a conference call meeting of the parties within three (3) business days of the request to discuss and either approve or reject.
- 3.5 In the event the request to enable is approved, the BCA will notify contractors signatory to the BCA in the province where the work is to be performed that a specific site project has been enabled and to contact the BCA office for further details.
- 3.6 For record keeping purposes a joint letter from the BCA and IBB will be sent to the contractor approving or rejecting the request.

Procedure to Enable BCA and IBB Collective Bargaining Agreement (CBA)

4 Associated Documents

4.1 Reference Documents

- 4.1 Boilermaker Contractors' Association (BCA) and International Brotherhood of Boilermakers (IBB) Enabling Request Form.
- 4.2 Article 35.00 – Enabling Clause / Articles of Agreement between the IBB on its own and on behalf of local lodges and the BCA.